

Orange Community Education & Recreation

... It's for a lifetime.

Programs

Classes

Activities

Services



Winter 2012 Registration Begins January 5

ADULTS OF ALL AGES



The Adult Education Department offers a comprehensive array of cutting edge career training programs, classes and workshops for adults of all ages. Pam Bayus, the Adult Education Coordinator, can be reached Monday & Friday from 9:00am-5:00pm and Tuesday through Thursday, 11:30am-8:00pm at 216-831-8601, ext. 5408 or by email at pbayus@orangecsd.org.

Congratulations to our students who successfully completed the Pharmacy Technician Certification Preparation class last year through Orange Community Education & Recreation. 100% of the students passed the final exam! Of those reporting their results on the PTCB exam, 87% reported they passed the exam on the first try. The Pharmacy Technician Certification Board's national average is 70% for the first try, and 80% overall. Congratulations to our students who have earned their CPhT credentials.

CAREER TRAINING, CERTIFICATION & CONTINUING EDUCATION

Online Learning Center

Our online learning center features more than 300 courses! The fee for most courses is just **\$95** for 12 lessons. New courses begin each month. Visit our online learning center at www.ed2go.com/orangecomm for pricing information, course descriptions, and syllabi. Regular courses include 12 lessons in six weeks. Two lessons are released each week. Once released, lessons are available **24 hours a day, seven days a week.**

No. 12WAE100 Classes begin on 1/18, 2/15, 3/21

Career Track Certificate Programs

Orange Community Education & Recreation, in partnership with Gatlin Education Services (GES), offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. For course descriptions visit www.ed2go.com/orangecomm. These courses are approved for educational funding for military spouses.

No. 12WAE107 Open-ended. Tuition varies based on classroom hours.

Allied Medical Career Training and Certification Preparation Coming this Spring!

Become a Pharmacy Technician

This class prepares you to take the Pharmacy Technician Certification Board's PTCB exam so you are ready to enter the booming pharmacy field! You will learn medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. All textbooks are included in the fee. **Please register by March 23.**

No. 12SAE653 Mondays & Wednesdays 4/4-5/23
(15 sessions) 5:30-9:00pm
PPLC Room 22 \$999



Become a Certified Medical Administrative Assistant

Gain important background information on the medical assisting profession including medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, medical records management and management of practice finances. You will finish the course with the skills to obtain an entry-level position in the health care field. **Please register by March 23.** All textbooks are included in the fee. This program meets the necessary requirements to take the National Healthcareer Association (NHA) - Certified Medical Administrative Assistant (CMAA) exam.

*The CMAA exam can be taken at the Pepper Pike Learning Center. More information will be available at the class.

No. 12SAE656 Tuesdays & Thursdays 4/5-5/24 (15 sessions)
5:30-9:00pm PPLC Room 22 \$999

Rent the new Activity Room for your next event! See page 41 for details.



Enhance Career Skills · Enrich Your Life · Explore New Career Options

ONLINE LEARNING

24/7 Online Access Most Classes \$95 More than 300 Classes!

www.ed2go.com/orangecommed

More than 300 classes in Non-Profit Management, Entertainment, Healthcare, Computer Software, Marketing & Sales, Business Applications, Writing & Publishing, Certification Prep & More!
Get started today! Call 216.831-8601, ext. 5408.

Teachers can earn graduate credits from Ashland University by taking our online classes for teachers.

UgotClass.org Online Career Development

It is easy to participate in your online course. After you register, you will be given a web address where you enter your online classroom. Just a password and your email address gains access. All classes become available on the start date at 6:00am. We suggest that you visit the classroom 2-3 times per week to complete all of your coursework. To view the online catalog visit www.yougotclass.org/catalog.cfm/orange.

Social Marketing for Business Certification

Earn certification by registering for Introduction to Social Media, Marketing Using Social Media, and Integrating Social Media in Your Organization. You must complete all three courses. Courses are also available ala carte at \$195 each.

No. 12WAE128 Monday-Friday 2/6-4/27 \$495

Introduction to Social Media

For anyone interested in social media. Get involved in the move from in-person to online communication. Learn all about social media and its role in your business and personal life. Find out about the top sites and how businesses are using them for communication, customer retention, marketing, and serving customers. Let your instructor take you on an exploration of Facebook and YouTube. *Your instructor is Jennifer Selke, a nationally known expert, speaker and consultant in the area of social media*

No. 12WAE125 Monday -Friday 2/6-3/2 \$195

Marketing Using Social Media

Develop a two-way communication and marketing strategy for your organization using social media. Let your instructor take you on an exploration of major social media, including Twitter, LinkedIn, and blogging. Learn quick, easy ways to use Twitter, blogs and LinkedIn to engage your customers or clients and keep them interested in your organization. *Your instructor is Suzanne Kart, Marketing Director for an international organization and an expert in social media.*

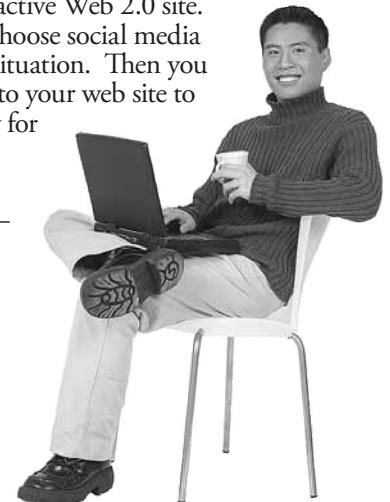
No. 12WAE126 Monday -Friday 3/5-3/30 \$195

Integrating Social Media in Your Organization

Learn how to create your own private social media using Ning, work socially using Google Docs and calendars, and move your web site to an interactive Web 2.0 site. Your instructor will help you choose social media tools which are right for your situation. Then you learn how to integrate them into your web site to develop a social media strategy for your organization.

Your instructor is Jennifer Selke

No.12SAE127 Monday –
Friday 4/2- 4/27 \$195



ADULTS OF ALL AGES

Creating Cell Phone Apps for Your Business

Creating cell phone applications is one of the hottest new careers out there. With this online course, you will invest in building cell phone apps for your business. You will be provided with step-by-step instructions on how non-technical and technical users can inexpensively build, deploy and market Smartphone applications across Android, iPhone and Blackberry platforms. The instructors are leading experts, *Dan Belhassen and Susan Hurrell, of the Learning Resources Network.*

No.12WAE124 Monday -Friday 3/5-3/30 \$245

CRAFTSMANSHIP & DESIGN CORNER

Kitchen Design with John Hall

Learn all the facets of the kitchen planning and remodeling process in a comfortable and relaxing setting. The combined knowledge of John's kitchen planning expertise with the enjoyment he derives from teaching creates the perfect opportunity for you to discard your kitchen planning fears and learn from an industry leader. *John is a Certified Kitchen Designer and is an allied member of ASID.*

No. 12WAE241 Wednesday 2/15-2/29
6:30-8:30pm PPLC Room 22
\$24/resident or couple \$29/non-resident or couple

Bath Design

You will learn the basics of bath design in a comfortable, relaxed setting. *Industry-leading designer, John Hall, is the instructor*

No. 12WAE242 Tuesday 3/7 6:30-8:30pm PPLC Room 41 \$15/resident or couple \$19/non-resident or couple

Woodworking Made Simple

Our instructor will take you through your project, step by step using the variety of woodworking tools available to you, including two lathes. Students must purchase wood and supplies, no reclaimed or foreign lumber please. For help with project details call Kurt at (216) 663-2744. Projects should be easily transported to and from class. All classes are held in the Industrial Arts Room, located in the rear lower level of Orange High School. *The instructor is Kurt Klimko, a professional woodworker with more than 20 years experience as a craftsman and teacher.*

No. 12WAE201A Tuesdays 1/17-2/28 (7 sessions)
6:30-9:00pm \$99/resident \$105/non-resident

No. 12WAE201B Thursdays 1/19-3/1 (7 sessions)
6:30-9:00pm \$99/resident \$105/non-resident

Turn Wood into an Elegant Vase

Discover wood turning! You will learn how to make a beautiful wooden vase using a block of wood, a lathe, and chisels. *The instructor is Kurt Klimko*

No. 12WAE232 Saturday 2/11 9:00am-12:00pm OHS Industrial Arts Room located in the rear lower level of Orange High School \$39/resident \$49/non-resident plus \$15 supply fee payable to the instructor.

Learn Upholstery From a Seasoned Pro for Fun or Profit!

Bring that favorite chair or ottoman to new life while learning the fundamentals of upholstery. All projects must be taken home after each evening's class. Bring your project to the first class. **Please bring safety goggles and ear protection.** *The instructor is professional upholsterer, Chuck Marino.*

No. 12WAE211 Wednesdays 1/11-3/14 (10 sessions)
6:30-8:30pm PPLC Rooms 51& 55 \$149/resident \$169/non-resident

EXERCISE, FITNESS, HEALTH & WELLNESS

Bhangra Indian Dance

Learn one of the top five dance workouts in the U.S.! Bhangra is a mixture of traditional folk dance from Northern India mixed with the excitement of Bollywood. *The instructor, Jala Khateeb, is a resident of Orange who has traveled around the world immersing herself in a variety of cultures bringing authenticity to her dance. She created Afro-Bolly Dance and recently became certified in Bhangra.*

No. 12WAE419 Mondays 1/23-3/5 (except 2/20) (6 sessions)
7:45-8:45pm PPLC Gym \$59/resident \$65/non-resident

Vinyasa Flow Yoga

Take time out for yourself and enhance your mental and physical well-being. You will leave the class feeling refreshed and empowered. Please wear comfortable clothes, bring a Yoga mat and water bottle. Leave shoes at the door! Basic/intermediate level but not recommended for those with knee or hip problems. Register for all 10 sessions and save! *The instructor is Cindy Jo Shwab, RYT-registered yoga teacher.*

No. 12WAE455A Wednesdays 1/18-3/21 (10 sessions)
7:00-8:00pm PPLC Room 45 \$89/resident \$95/non-resident

No. 12WAE455B Wednesdays 1/18-2/15 (5 sessions) 7:00-8:00pm PPLC Room 45 \$49/resident \$55/non-resident

No. 12WAE455C Wednesdays 2/22-3/21 (5 sessions)
7:00-8:00pm PPLC Room 45 \$49/resident \$55/non-resident



Discover the Joy of Movement with Nia®

Nia® is a sensory-based movement technique that offers you total body cardiovascular conditioning. Leave your shoes at the door and move to soul stirring music from around the globe. With a blend of concepts and movements from Jazz and Modern dance, Tai Chi, Tae Kwon Do, Aikido, and Yoga, Nia® offers a rich experience while improving agility, flexibility, mobility, stability and strength. Can be adjusted to all fitness levels, even those with knee and hip problems. *The instructor is Marianne Burrows, a Certified Nia® Instructor.*

No. 12WAE487 Thursday 1/19-3/1 (8 sessions) 6:30-7:30pm PPLC Room 45 \$79/resident \$89/non-resident

Let's Have a 'Ball'

Class participants will use their own stability ball to perform exercises standing, sitting on the ball, and lying on the floor, while guided and assisted by the class instructor. Goals of the class will be to increase core muscle strength and balance while having a ball! Participants should bring their own stability ball to class. (List of proper ball size based on individual's height available when registering.) *Instructor Cheryl Moone*

No. 12WSR115 Tuesdays 1/10-1/31 (4 sessions) 9:15-10:00am OSC Blue Room \$36/resident/OSC member \$41/non-resident

No. 12WSR115A Tuesdays 2/7-3/6 (5 sessions) 9:15-10:00am OSC Blue Room \$45/resident/OSC member \$50/non-resident

Your Pet is Counting on You!

Pet First Aid and CPR

Knowing the skills and techniques of pet first aid can mean the difference between life and death; temporary and permanent disability. The class includes home care and when necessary, veterinary help. We will cover making a first aid kit, allergic reactions, bandaging bleeds, CPR, common foods and other substances that can be lethal to your pet, and more. Please do not bring your pet. *Your instructor is Pawmedic Gene Shimandle, RN.*

No. 12WAE470 Thursday 1/19 5:45-8:45pm PPLC Room 22 \$65/resident \$71/non-resident

**Don't miss the Winter Activity
Registration Fair
Thursday, January 5
6:00-7:30pm**

(216) 831-8601

Stop Snoring & Sleep Apnea: Learning the Buteyko Breathing Method

Snoring and sleep apnea are not only annoying, they can be downright dangerous! Following this safe, simple program can eliminate symptoms within a few days and maintain proper breathing permanently. This breathing technique was developed to treat asthma symptoms. Results guaranteed! *Instructor Carol A. Baglia is a Registered Respiratory Therapist and a Certified Buteyko Practitioner.*

No. 12WAE480 Tuesdays 1/24-2/21 (5 sessions) 6:30-8:30pm PPLC Room 43 \$149/resident \$159/non-resident plus \$35 materials fee payable to instructor.

Pilates Using a Mat for Toned Muscles, Balance, Flexibility and Focus

Strengthen your core abdominal muscles with Mat Pilates as you advance your health, fitness and mind. Suitable for all fitness levels. Bring a thick yoga mat and water bottle to class. *The instructor is certified Pilates instructor, Bonnie Ludwick.*

No. 12WAE454 Tuesdays 1/17-3/6 (8 sessions) 7:00-8:00pm PPLC Room 45 \$89/resident \$92/non-resident

FUN, FOOD, & FRIENDS

"And the Envelope Please" ...Tuesday Night at the Oscars

With 2011's best films currently in theaters, now is the time to increase your enjoyment and appreciation of the art of film. We'll review Oscar's historical background as well as great movies of the past and the best movies of 2011, including the nominees for Best Picture. During the fourth week of class we will pick the winners and on the final night of class we will discuss the results. *Your host is well-known film professor, Terry Meehan.*

No. 12WAE305 Tuesdays 1/31-2/28 (5 sessions) 6:30-8:30pm PPLC Room 22 \$49/resident \$59/non-resident



www.orangerec.com

ADULTS OF ALL AGES

Prepare for Valentines Day with a Special Wine & Food Tasting at Sur la Table

What could be sweeter than joining your friends at Sur la Table at Eton Chagrin Boulevard where you will sample five wines paired with five different easy-to-replicate courses with a Valentines Day theme. Following the wine & food sampling you will have a guided tour of Trader Joe's, located next door to Sur la Table. *The instructor is Chris Shaw, Trader Joe's resident wine expert.* Must be 21 years or older. **Register by 2/1.**

No. 12WAE300 Tuesday 2/7 6:30-8:00pm Sur la Table & Trader Joe's \$24/resident \$29/non-resident plus \$5 fee payable to instructor on 2/7.

THE LANGUAGE ACADEMY

Beginning Conversational Spanish

Learn basic pronunciation and vocabulary of the Spanish language. Cultural aspects of the language and people will also be included. Textbook information will be given during the first class. Bring a tape recorder. *Cristina Sempé, a native of Guatemala, has been teaching adults to speak Spanish for more than 20 years. She is a certified ESL instructor.*

No. 12WAE552 Wednesdays 1/18-3/7 (8 sessions) 7:15-8:45pm PPLC Conference Room C \$69/resident \$79/non-resident

Spanish II

Become much more proficient, fluent and comfortable with the Spanish language and customs. Use your Spanish I textbook. Bring a tape recorder. *Cristina Sempé*

No. 12WAE553 Wednesdays
1/18-3/7 (8 sessions)
5:45-7:15pm PPLC
Conference Room C
\$69/resident
\$79/non-resident



Conversational French I

Learn how to order food and drink, ask for directions, find accommodations, use transportation, or participate in friendly chat. The textbook, *French for Dummies*, 2011 edition, should be purchased before the first class and is in stock at Barnes & Noble at Eton Chagrin Boulevard, but may be purchased at any bookstore. Class time will be shortened to 1 hour if 4 – 5 students register for the class. *The instructor, Sana Yared has been teaching French to adults throughout NE Ohio for more than 12 years.*

No. 12WAE554 Tuesdays 1/17-3/6 (8 sessions)
7:15-8:45pm PPLC Conference Room C \$69/resident
\$79/non-resident

Conversational French II

Continue working on your French language skills using the textbook, *French for Dummies*, 2011 edition. The textbook should be purchased before the first class and is in stock at Barnes & Noble at Eton Chagrin Boulevard, but may be purchased at any bookstore. Students with some beginning French are welcome. Class time will be shortened to 1 hour if 4 – 5 students register for the class. *Sana Yared has been teaching French to adults throughout NE Ohio for more than 10 years.*

No. 12WAE556 Thursdays 1/19-3/8 (8 sessions)
7:15-8:45pm PPLC Conference Room B \$69/resident
\$79/non-resident

Conversational French III

Continue your study of the French language using the textbook *French Made Simple* and *The Ultimate French Review for Intermediate & Advanced Practice* by Eugene Jackson and Antonio Rubio. Students must have completed Conversational French I & II or equivalent. *The instructor is Sana Yared.*

No. 12WAE557 Tuesdays 1/17-3/6 (8 sessions)
5:45-7:15pm PPLC Conference Room C \$69/resident
\$79/non-resident

Advanced Conversational French

Continue your study of the French language with intensive practice in conversation. The class is conducted entirely in French. We will cover topics of interest and basic related grammar concepts. Prerequisite: French I, II & III or permission of the instructor. Required textbook: *The Ultimate French Review for Intermediate & Advanced Practice* *The instructor is Sana Yared*

No. 12WAE555 Thursdays 1/19-3/8 (8 sessions) 5:45-7:15pm
PPLC Conference Room C \$59/resident \$69/non-resident

See our online website at www.ed2go.com/orangecommed for additional language classes.

DISCOVER U

GREAT ESCAPES!

Novel Writing Smackdown

Do you have the Great American Novel locked inside your head or a manuscript just sitting in a drawer somewhere? Using tips and tricks from today's market, you'll have all the tools you need to commit that story to paper and get it in front of a literary agent or an editor at a publishing house. *The instructor is Ricki Schultz, a professional writer and frequent speaker at writers' conferences throughout the country.*

No. 12WAE670 Monday 1/23-3/5 (except 2/20) (6 sessions)
7:00-9:00pm, Beachwood Community Center \$99

You've Got the Voice: Succeed in the Voiceover Profession

This fun and empowering one hour, one-on-one introductory workshop covers the different types of voiceovers and what tools are needed to find success. You'll be coached as you read a script, and be recorded so you can receive a professional voiceover evaluation later. The class is taught through either IChat, Skype or over the phone. Once registered, your instructor from Voices for All will contact you to set up a date and time for your class. *Taught by a professional voice actor from the Voice Acting Training Company, Voices For All.*

No. 12WAE675 One hour, as arranged \$59/resident
\$69/non-resident

Stagecrafters presents:

ADULT GLEE CLUB! Check it out in the Stagecrafters section of this brochure!

History Comes Alive with Rider's Inn Underground Railroad Lunch & Tour

Ride along with us to the famous Rider's Inn in Painesville, Ohio for an authentic Pioneer Stew lunch with luscious dessert. Innkeeper, Elaine Crane, will recount the harrowing tale of the slaves and the inn's role in securing their safety. After lunch we will tour the inn. Weather permitting, we'll visit Fairport Harbor to see the port where the slaves boarded ships to freedom. Board bus in the PPLC parking lot at 11:00am. Transportation, tour, lunch & tip included. Children 8 & up are welcome but must be accompanied by an adult. *Parts of the tour involve steps. **Last day to register or for refunds is 2/21.**

No. 12WSE916 Saturday 2/25 11:00am-4:00pm
Rider's Inn, Painesville \$34/resident \$39/non-resident

A Trip Through Time: An Introduction to Finding Your Family History

Vicki Blum Vigil is a historical researcher with an interest in genealogy who enjoys discovering how the past affects the present. Through her books, seminars, and tours, she also enjoys showing others how to make discoveries of their own. An active member of the East Cuyahoga Chapter of the Ohio Genealogical Society, Ms. Blum will be sharing tips and tricks of the trade that she has learned while researching her book, [Finding Your Family History in Northeast Ohio](#). You can purchase the book at the event for \$5.

12WAE991 Wednesday 1/18 6:30-8:00pm PPLC Room
22 \$12/resident \$15/non-resident

Coming this Spring! View inspiring sights of our Nation's Capital, Visit Washington D.C.

We'll spend 3 nights and 4 days exploring the sights including the WWII Memorial, Capitol Hill, Embassy Row, Korean War Veterans Memorial, The Vietnam Veterans Memorial, Lincoln Memorial, and the Library of Congress, where you can view genealogical records unavailable anywhere else. The trip includes 3 nights accommodation in the D.C. area, two full-day guided tours, evening guided memorial and monuments tour, and 6 meals consisting of 3 breakfasts and 3 dinners. Motor coach will board at the Pepper Pike Learning Center. **Registration and payment due by February 21.** Price includes tips for driver and guides, plus tips for the included meals. Final itinerary will be mailed one-month in advance.

No. 12SSE990 Friday-Monday 4/27-4/30 \$399/person,
double \$519/single \$379/triple

51st Annual Columbus Arts Festival

We are heading to the downtown riverfront for one of the most acclaimed arts festival in the country. Featuring more than 240 artists, the festival pairs the finest artists and craftspeople with continuous entertainment including hands-on art activities, musical performances and food from the area's finest restaurants. Board deluxe motor coach in the Pepper Pike Learning Center parking lot at 9:00am. **Last day to register or for refunds is 5/17.**

No. 12SSE917 Friday 6/1 9:00am-9:00pm \$39

See the Senior Adults section for other exciting classes

ADULTS OF ALL AGES

Pittsburgh's Three Rivers Arts Festival & Rivers Casino

Join us for a trip to downtown Pittsburgh to experience music, dance, theater, visual art, crafts and the excitement of the new casino! We'll have plenty of time at the arts festival before heading off to the Rivers Casino for slots and gaming. Board coach in the Pepper Pike Learning Center parking lot at 9:45am. \$15 slot play and \$5 for food at Rivers Casino, and deluxe motor coach transportation. (Casino bonuses subject to change without notice.) Must be 21 years or older to enter the casino. **Last day to register or for refunds is 5/21.**



No. 12SSE915 Friday 6/8 9:45am-9:30pm \$39

See Craftsmanship & Design Corner for upholstery and woodworking classes

CRAFTY & CREATIVE

The Latest Trend in Cake Decorating: Cake Pops

Learn all about how to construct and decorate cake pops. You will learn various techniques including covering, decorating and display options. *Your instructor is Jessica Nestor, a Wilton-trained professional cake decorator and teacher and owner of Sweets on Wheels.*

No. 12WAE249 Wednesdays 1/18 & 1/25 (2 sessions) 6:30-8:30pm PPLC Room 43 \$39/resident \$44/non-resident plus \$10 supply fee payable to instructor on 1/18

Candy Molding, Dipping & Decorating

Learn the secrets to candy-making as you practice tips and tricks for hand-dipped and molded chocolates ready to decorate and personalize for Valentines Day, a birthday or other special event or party. *Your instructor is Jessica Nestor, a Wilton-trained professional cake decorator and teacher and owner of Sweets on Wheels.*

No. 12WAE251 Wednesdays 2/1 & 2/8 (two sessions) 6:30-8:30pm PPLC Room 43 \$39/resident \$44/non-resident plus \$10 materials fee payable to the instructor

Interested in fine arts classes?

The Orange Art Center offers classes and workshops for children and adults of all ages and abilities. To request the latest Orange Art Center brochure call 216-831-5130 or view classes online at www.orangeartcenter.org.

COMPUTERS & TECHNOLOGY

How to Start Your Own Blog

Blogs have become an important part of the professional and social landscape. Learn how to create a blog, choose a blog platform and domain name and design. There are so many fun and endless possibilities. Use your blog to stay in touch with friends and family, or to keep business and club associates up to date. *The instructor, Beth Robbins, holds an MBA in Information Systems*

No. 12WAE710 Wednesday 2/8 6:30-8:30pm OHS Computer Lab \$24/resident \$29/non-resident

Create Presentations Using PowerPoint

You will create a multi-animated slideshow with pictures, sounds, graphics and different backgrounds as you learn the basics of PowerPoint. Have a project in mind, such as a slide presentation for a business or product, or a special memory for a special anniversary, birthday, bridal shower or baby shower. Download photos to a CD or flash drive and bring them to class. Makes a great gift! *The instructor, Beth Robbins, holds an MBA in Information Systems*

No. 12WAE709 Wednesday 2/15 6:30-8:30pm (2 sessions) OHS Computer Lab \$24/resident \$29/non-resident

Private Computer Training

Learn computer basics, or brush up on the powerful software available to you. Training is for PC users. Each session includes 4 hours of personal training in your home or office. *The instructor, Beth Robbins, holds an MBA in Information Systems*

No. 12WAE700 Date and Time as arranged. \$159/resident \$179/non-resident

**Can't find the class you are looking for?
Call us at 216-831-8601 ext. 5408. We'll
do our best to find qualified instructors to
teach the classes you want!**

Registration is Easy!

WINTER ACTIVITY REGISTRATION FAIR

Thursday, January 5 from 6:00-7:30pm

Orange Community Education & Recreation will begin accepting registrations for all winter programs at the Winter Activity Registration Fair on Thursday, January 5 from 6pm-7:30pm at the Pepper Pike Learning Center. This is the first opportunity for Orange School District residents to register for fall programs and activities.



In-Person

The Winter Activity Registration Fair on Thursday, January 5 between 6:00pm and 7:30pm is the first opportunity to register.

Beginning Friday, January 6 at 9am, registration continues throughout the season. Register using check, money order or credit card (Visa or Mastercard) at the Pepper Pike Learning Center



By Mail

Beginning Friday, January 6 at 9am. Complete registration form (see page 45 or download form at www.orangerec.com) and mail with payment (check, money order, Visa or Mastercard) to:
Orange Community Education & Recreation,
32000 Chagrin Blvd.,
Pepper Pike, OH 44124.



By Phone

Beginning Friday, January 6 at 9am. Call 216-831-8601 and have your credit card (Visa, Mastercard) and program information ready. You cannot register for Youth or Teen classes by phone as we need a signed, dated Release & Medical Consent form with payment.



By Fax

Beginning Friday, January 6 at 9am. Complete the ADULT registration form on page 45 or download and complete the YOUTH registration form at www.orangerec.com and FAX it with credit card information to: 216-831-4209

- Registration continues throughout the season unless specific deadlines are noted
- Checks and money orders must be made payable to: Orange Board of Education
- Payment in full is due at time of registration
- Youth and Teen registrations must be done in-person as we need a signed, dated Release & Medical Consent form and require medical and emergency contact information (doctor's and dentist's name/name of insurance company and emergency contact name and phone number) for each child
- A \$25 cash fee will be charged for all checks returned to us by the bank
- Unless otherwise noted, class fees do not include materials or books, if required
- Orange Drop-in activities are payable at the door (pre-registration is not required)
- Registration is required for all classes, including free classes

PHOTOGRAPHS

- Orange Community Education & Recreation may take pictures of participants in our programs. We may use these photos in our brochure or for media publicity. By your registration, you grant us permission to use these photos for publicity purposes only.

REGISTRATION DEADLINE

- In order to avoid cancelling programs, we need the cooperation of participants to sign up by deadlines. OCE&R has instituted a deadline of 3 business days prior to the start of all activities and classes, unless otherwise specified. Please note that OCE&R reserves the right to deny registrations after the deadline due to limited enrollment, planning, etc.

REFUND POLICY

- Refunds are available for classes and activities (unless otherwise specified) provided we are notified 3 business days prior to the start of class or activity
- If the class or activity you registered for is filled or closed due to low enrollment, you will be notified promptly and given the opportunity to change to another class, to obtain a letter of credit for use within the same activity area or obtain a refund or a charge credit
- A \$5 processing fee will be charged for all refunds initiated by the customer
- If a refund is \$10 or less, only a letter of credit will be issued for use within the same activity area
- Charge refunds are credited promptly. Allow 4-6 weeks for refund checks as they are issued by the Treasurer's office

SUMMER CAMP REFUND POLICY

- **Summer camp fees are non-refundable.** A medical refund may be considered, minus a \$25 processing fee, only upon receipt of a written report from your child's primary care physician. No exceptions, please

PEPPER PIKE LEARNING CENTER OFFICE HOURS

Daytime: Monday – Friday 9am-5pm

Evening: Monday-Thursday 5pm-8pm

Weekend: Saturdays 9am-1pm

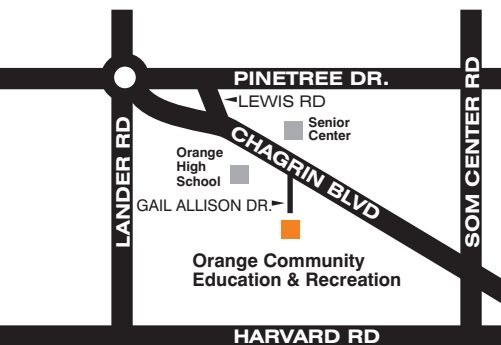
Summer Office Hours (June 10-August 28)
Monday-Friday 9am-5pm

Offices are closed December 23-26, December 31-January 3, 16 and February 20. All offices close at 5pm December 21-30 when in session.

For pool schedules, visit orangerec.com or call 216-831-8601 ext. 2316. For Orange Senior Center schedule call 216-831-8601 ext. 5700

Orange Community
Education & Recreation
Orange School District
32000 Chagrin Blvd.
Pepper Pike, OH 44124

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orangerec.com

216-831-8601
fax 216-831-4209

Youth & Teens
Family Events & Trips
Aquatics
Stagecrafters
Adult Education
Senior Adults
Early Childhood
Ski & Snowboarding
Sports & Fitness
& Much More!

