

# Orange Community Education & Recreation

... It's for a lifetime.

Programs

Classes

Activities

Services



## ADULTS OF ALL AGES



The Adult Education Department offers a comprehensive array of cutting edge programs, classes and workshops for adults of all ages. Pam Bayus is the Adult Education Coordinator. She can be reached Monday & Friday from 9:00am-5:00pm and Tuesday through Thursday, 11:30am-8:00pm at 216-831-8601, ext. 5408 or by email at [pbayus@orange.k12.oh.us](mailto:pbayus@orange.k12.oh.us).

**Orange Community Education & Recreation's online classes are convenient, easy to access and are a great value!**

## CONTINUING EDUCATION & CAREER DEVELOPMENT

### Distance Learning with Education to Go - Save Gas--Save Time--Save Money!

Our online learning center features more than 300 courses! The fee for most courses is just \$95 for 12 lessons. New courses begin each month. Visit our online learning center at [www.ed2go.com/orangecommed](http://www.ed2go.com/orangecommed) for pricing information, course descriptions, and syllabi. Regular courses include 12 lessons in six weeks. Two lessons are released each week. Once released, lessons are available 24 hours a day, seven days a week.

**No. 10SAE100** Classes begin on 3/17, 4/21, 5/19

**No. 10XAE100** Classes begin on 6/16, 7/21, 8/18



Enhance Career Skills · Enrich Your Life · Explore New Career Options

Orange Community Education & Recreation's

# ONLINE LEARNING

**24/7 Online Access   Most Classes \$95   More than 300 Classes!**

#### Certification Prep

- Basic CompTIA A+
- CompTIA A+
- CompTIA Network
- PMP I

#### Personal Development

- 12 Steps to a Successful Job Search
- Get Paid to Travel
- Fundamentals of Technical Writing
- Discover Digital Photography
- Administrative Assistant Fundamentals

#### Computer Applications

- Microsoft Access
- QuickBooks 2008
- Crystal Reports 10
- Microsoft Excel

#### Health Care

- Medical Terminology
- Legal Nurse Consulting
- Certificate in Gerontology
- Become a Veterinary Assistant
- Intro to Natural Health & Healing

#### Start Your Own Business

- Marketing Your Business on the Internet
- Secrets of the Caterer
- Start Your Own Consulting Practice
- Creating a Successful Business Plan

#### Languages

- Speed Spanish I
- Instant Italian
- Beginning Conversational French
- Beginning Braille Transcription
- Grammar for ESL

**More than 300 classes in Non-Profit Management, Entertainment, Art & History Marketing & Sales, Business Applications, Writing & Publishing, Certification Prep & More!**

**Get started today! Call Pam Bayus at 216.831.8601, ext. 5408 or visit [www.ed2go.com/orangecommed](http://www.ed2go.com/orangecommed) for class descriptions.**

# CAREER PROGRAMS FOR TODAY'S JOB MARKET

## COMING THIS FALL!

Orange Community Education & Recreation  
in Partnership with Boston Reed College presents

## Clinical Medical Assistant Certification Prep & Externship

As a Clinical Medical Assistant you will help the physician carry out procedures, care for patients, perform simple lab tests and administer medications. The Clinical Medical Assistant works in a doctor's office or clinic. This course combines 134 hours of classroom instruction, including electrocardiography (EKG), with a 160-hour externship at a local medical facility to provide you with a complete learning experience. The fall program is scheduled to meet either on Mondays & Wednesdays from 5:30-9:00pm or Saturdays from 9:00am-4:30pm and will cost \$2,595 (payment plan available). For specifics about this program, please call Pam Bayus at 216-831-8601 ext. 5408.

## Career Track Certificate Programs

Orange Community Education & Recreation, in partnership with Gatlin Education Services (GES), offers online open enrollment programs designed to provide the skills necessary to acquire professional level positions for many in-demand occupations. For course descriptions visit [www.ed2go.com/orangecommed](http://www.ed2go.com/orangecommed). **No. 10SAE107** Open-ended. Tuition varies based on classroom hours.

## FOR ENTREPRENEURS AND BUSINESS OWNERS

Through these online courses you will gain the tools needed to effectively market your business and increase productivity in the workplace.

## Integrating Social Networks in Your Organization

Learn how to create your own private social network using Ning, work socially using Google Docs and calendars, and move your web site to an interactive Web 2.0 site. Jennifer H. Selke

**No. 10SAE111** Mondays-Sundays 4/5-4/30 \$195

## Online Advertising

Get the keys to making online advertising work for you and your organization. Dan Belhassen

**No. 10SAE115** Mondays-Sundays 4/5-4/30 \$195

## Pharmacy Technician Certification Course

Prepare to enter the booming pharmacy field as you prepare to take the Pharmacy Technician Certification Board's PTCB Exam during this 50-hour class. Students who successfully complete this course and pass the PTCB Exam are considered qualified to become pharmacy technicians in the State of Ohio. The Pharmacy Technician Certification Program includes a graded final exam to help prepare students for the PTCB exam. For information call Pam Bayus at 216-831-8601, ext. 5408.

**No. 10SAE653** Mondays & Wednesdays 3/31-5/19  
(15 sessions) 5:30-9:00pm PPLC Conference Room B  
\$999 Textbooks included

## Private Computer Training

Learn computer basics, or brush up on the powerful software available to you. Training is for PC users. Each session includes 4 hours of personal training in your home or office with dates and times most convenient for you. The instructor is Carolyn Fuentes, a computer technologist with more than 15 years experience in teaching adults.

**No. 10SAE700** 2 Two-Hour Sessions (4 hours) dates  
and times as arranged \$149/resident \$169non-resident



## ADULTS OF ALL AGES

# FUN, FOOD, & FRIENDS

### Make Friends Worldwide with E-Social Networks

Learn to use FACEBOOK, Twitter, LinkedIn, Plaxo and others. Find past friends and make new ones. Personalize your web site with stories and pictures. Keep your accounts safe and secure from spam and urban legends. You will also get an easy to understand large-print paperback manual.

*Funutation staff will instruct.*

**No. 10SAE705** Tuesdays 4/13-5/4 (4 sessions)  
6:30-8:30pm PPLC Room 15/17 \$109/resident \$119/non-resident plus \$15 materials fee payable to the instructor

### For Adults Only: Grilling & Barbecuing Camp

Be the grilling star of your neighborhood as you learn the art of barbecuing. You will learn how to prepare sauces and rubs that add succulence to meats and vegetables and grill up some summertime favorites during this hands-on camp. *Chef Tim McCoy will instruct.*

**No. 10XAE700** Monday-Wednesday 6/14-6/16 6:00-9:00pm  
Loretta Paganini's Cooking School, 8623 Mayfield Road,  
Chesterland \$199/resident \$219/non-resident

### Top Chefs Series III & IV:

#### Sara's Place by Gavi's Cooking Demonstration & Food Sampling

You loved it so much we've brought it back! It's "Chef's Choice" as Chef Richard Cunningham shows us how to prepare a variety of his most popular dishes. Learn exciting new recipes for spring and summer. Each course will be served following each demonstration. Each class is unique, so register for both! Bring your appetite! \*Cash wine bar available.

**No. 10SAE304** Tuesday 4/6 6:30-8:00pm Sara's Place by Gavi's, 1501 Chagrin River Road Gates Mills \$34/resident \$39/non-resident Gratuity included in fee.

**No. 10XAE304** Tuesday 7/13 6:30-8:00pm Sara's Place by Gavi's, 1501 Chagrin River Road Gates Mills \$34/resident \$39/non-resident Gratuity included in fee.

### Trader Joe's & Sur La Table Food & Wine Pairings

Join us for a relaxed evening of wine tasting paired with a variety of succulent dishes prepared by Chris "Crispy" Shaw. We will sample 5 wines and complete the evening with a tour of Trader Joe's. *Chris Shaw and Trader Joe's staff.*

**No. 10SAE300-21 years & up** Tuesday 5/4 6:30-8:00pm.  
Meet at Sur La Table, Eton Chagrin Blvd. \$19/resident \$24/non-resident plus \$5 payable to instructor.

## CRAFTSMANSHIP CORNER

### Save on Home Repairs, Lower Utility Bills: Simple Do-It-Yourself Home Maintenance

Jack Kleinman will entertain and enlighten you with wonderfully practical tips to help you save energy and avoid costly home repairs. Your fee includes his DVD, "The Klutz's Guide to Saving Money on Home Repairs and What to Do in Case of Emergency." *Mr. Kleinman has been a professional handyman for 58 years!*

**No. 10SAE203** Tuesday 4/20 6:30-7:30pm PPLC Room  
21 \$19/resident \$24/non-resident

### Bowl Turning with King Heiple

Imagine producing a finished work of art in just a couple of hours while you learn to use a lathe and chisels to transform a rough block of wood into a beautiful bowl. *Your instructors are Kurt Klimko, a professional woodworker with nearly 20 years experience as a craftsman and teacher.*

*and nationally acclaimed wood turner, King Heiple.*

**No. 10SAE230** Saturday 5/8 (1 sessions) 10:00am-1:00pm OHS Industrial Arts Room located in the rear lower level of Orange High School. \$39/resident \$44/non-resident plus \$15 supply fee payable to the instructor.

### Beginning & Intermediate Woodworking: Build an Adirondack Chair

Learn about woodworking or increase your skills as you build an Adirondack chair. A materials list will be discussed during the first class. *The instructor is Kurt Klimko.*

**No. 10SAE233** Mondays 3/29-5/10 (7 sessions)

6:30-8:30pm OHS Industrial Arts Room located in the rear lower level of Orange High School. \$89/resident \$99/non-resident

### Woodworking Made Simple

Build a project of your choice with the help of our patient and expert woodworking instructor. For help with project details call Kurt at (216) 663-2744. Projects should be easily transported to and from class. *The instructor is Kurt Klimko, a professional woodworker with nearly 20 years experience as a craftsman and teacher.*

**No. 10SAE201A** Tuesdays 4/6-5/18 (7 sessions)

6:30-9:00pm OHS Industrial Arts Room located in the rear lower level of Orange High School \$84/resident \$94/non-resident

**No. 10SAE201B** Thursdays 4/8-5/20 (7 sessions)

6:30-9:00pm OHS Industrial Arts Room located in the rear lower level of Orange High School \$84/resident \$94/non-resident

## Learn Upholstery From a Seasoned Pro for Fun or for Profit!

Bring simple chair or ottoman to new life while learning the fundamentals of upholstery. Bring your project to the first class. All projects must be taken home after each evening's class. Please bring safety goggles and ear protection. *The instructor is professional upholsterer, Arkadiy Tutelman.*

**No. 10SAE211** Wednesdays 3/31-6/2 (10 sessions)  
6:30-8:45pm PPLC Room 25 \$139/resident/OSC  
Member \$149/non-resident

## EXERCISE, FITNESS, HEALTH & WELLNESS

### Personal Fitness Training with Chagrin Fitness: Bring a Training Partner Free!

Named among the 100 best personal trainers in America by a national fitness magazine! Experience the luxury of having a personal trainer at the Chagrin Fitness facilities located at 27629 Chagrin Blvd. Not sure if a personal trainer is for you? Schedule a free 30-minute session! Dates and times as arranged. *Chagrin Fitness certified staff*

**No. 10SAE464** 8 half-hour sessions date and time as arranged. \$199/team (Save up to \$251) New clients only. To register call 216-831-8601, ext. 5408.

### Hasya Yoga (Laughter Yoga)

Laughter Yoga prevents hardening of attitudes! See how laughter contributes to your overall health, fitness and well-being as you practice deep, controlled breathing and stretches with various types of guided purposeful laughter. *Instructor Azaad Khaira, LLD, MA is a Certified Laughter & Relaxation Therapist and Adjunct Professor with Lorain Community & Lakeland Community Colleges.*

**No. 10SAE491** Wednesdays 4/7-4/28 (4 sessions)  
7:00-8:00pm PPLC Room 19 \$39/resident \$49/non-resident  
**No. 10XAE491** Wednesdays 6/16-7/14 7:00-8:00pm OSC  
Purple Room \$39/resident \$49/non-resident

### Rev Up Your Day with Zumba!

Drop the kids off at school and join us at the Pepper Pike Learning Center for a super-charged Zumba fitness class taught by *Pia Alesci*. Dance to Latin rhythms as this easy and fun interval training session will sculpt your body and burn fat. Bring a mat and wear athletic or tennis shoes.

**No. 10SAE482** Wednesdays 4/7-5/26 (8 sessions) 9:15-10:15am PPLC 15/17 \$59/resident \$69/non-resident

### From Driver to Passenger – Tips on Easing the Transition

Asking a person to stop driving can be a delicate, highly emotional matter. This class discusses many of the legal, ethical, and most importantly, emotional challenges faced when one considers reducing the independence of a loved one by restricting their ability to drive. Learn to develop a course of action to address this problem, before the problem becomes a tragedy. Visit with an occupational therapist/driving specialist from Euclid Hospital Driving Assessment Program to assess the driving skills of your loved one. Light refreshments will be served. *Instructor Matthew Gurwell, President/CEO Keeping Us Safe, LLC, Sponsored by Hillcrest Hospital Healthwise Connection* **Register by 4/30**

**No. 10SSR504** Wednesday May 5 (1 session)  
6:30-8:30 pm OSC Blue Room Free

### Take Charge of Your Health!

Have a chronic health problem? Plan to attend the Chronic Disease Self-Management workshop that really works. Facilitated by two trained leaders, subjects include: techniques to deal with problems such as frustration, fatigue, pain and isolation, appropriate exercise for maintaining and improving strength, flexibility and endurance, appropriate use of medications, communicating effectively with family, friends and health professionals and how to evaluate new treatments. *Funded by gifts to Fairhill Annual Fund & the Western Reserve Area Agency on Aging.* **Register by 5/27**

**No. 10SSR176** Thursday 3/25- 4/27 (6 sessions)  
1-3:30 pm OSC Blue Room Free

### Zumba Fitness!

Maximize your caloric output and fat-burning while toning the entire body in a class that feels more like a party than a workout.

*Christel Turner*

**No. 10SAE481** Monday & Wednesday 4/5-5/26 (4/5 class will be held on 4/6) (16 sessions)  
6:00-7:00pm Orchard Middle School Cafeteria, Solon \$128



## ADULTS OF ALL AGES

### Mat Pilates

Strengthen your core abdominal muscles with Mat Pilates. Regular practice creates long, toned muscles, and improves posture, balance, alignment, flexibility and focus. Bring a thick yoga mat and water bottle to class. *Body Technic Systems certified Pilates instructor*

**No. 10SAE454** Tuesdays 3/30-5/18 (8 sessions) 7:00-8:00pm PPLC Room 19 \$89/resident \$92/non-resident

### CPR & AED Training:

**AHA BLS for Healthcare Providers or AHA Heartsaver. First Aid Training Also Available**

For certified and non-certified healthcare professionals. Learn to recognize life threatening emergencies, perform CPR, use an AED, and relieve choking in a safe, timely and effective manner. Students must pass a written exam and skills check to earn a 2-year American Heart Association BLS card. Non-healthcare professionals will receive a 2 year AHA Heartsaver CPR Card. *The instructor is Terrance L. Myers, certified American Heart Association instructor.*

**No. 10SAE469** Thursday 4/29 5:45-8:45pm PPLC Room 19 \$49/resident \$54/non-resident plus \$15 payable to the instructor for students taking Heartsaver CPR and First Aid.

### Reflexology

Reflexology deals with the principle that there are reflex areas in the feet and hands that correspond to all of the organs, glands, and parts of the body. It not only feels wonderful, it relieves stress and tension, improves circulation and lymphatic flow, and balances the body. Wear loose-fitting, comfortable clothes. The Reflexologist works with your bare feet. To schedule your one-hour appointment call 216-831-8601, ext. 5408. *Cindy DeStasio is a Licensed Massage Therapist, Certified Reflexologist, Reiki Master and Bellanina Facelift Massage Specialist.*

**No. 10SAE486** Mondays 4/12, 4/19, 4/26, or 5/10 Between 11:00am-2:00pm PPLC Conference Room B \$60/hour resident \$65/hour non-resident

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## Outdoor Leisure Pool Opens June 10!

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### Boot Camp for Women!

Orange Community Education & Recreation is teaming up with **Cleveland Fitness Boot Camp** so you can try a work-out that can change your life! We follow a four-week on, one week off structure all year round. *Nate Miracle is a NESTA Certified Adventure Boot Camp Instructor*

First-Time Mondays, Wednesdays & Fridays (12 sessions) dates and location to be announced 9:30-10:30am \$149

Continuing Mondays, Wednesdays & Fridays (12 sessions) dates and location to be announced 9:30-10:30am \$199 Register at [www.clevelandfitness.com](http://www.clevelandfitness.com). Please enter OCE&R when asked for a referral source.

### Look Younger by Learning Over 30 Facial Exercises!

You will see positive results in just a few days as you practice facial exercises that strengthen and develop the facial muscles for an improved, toned, younger looking face. *Carol A. Baglia, RRT, CBP*

**No. 10SAE485** Mondays 4/26-5/24 (5 sessions) 5:30-6:30pm PPLC Room 19 \$99/resident \$109/non-resident plus \$35 supply fee payable to instructor

### Stop Snoring & Sleep Apnea: Learning the Buteyko Breathing Method

Snoring and sleep apnea are not only annoying, they can be downright dangerous! Following this safe, simple program can eliminate symptoms within a few days and maintain proper breathing permanently. Results guaranteed! *Instructor Carol A. Baglia is a Registered Respiratory Therapist and a Certified Buteyko Practitioner.*

**No. 10SAE480** Mondays 4/26-5/24 (5 sessions) 6:45-8:45pm PPLC Room 19 \$125/resident \$135/non-resident plus \$35 materials fee payable to instructor



## CRAFTY & CREATIVE

### Cake Decorating

Earn a Certificate in Cake Decorating when you register for at least 3 of the following classes: Classes by our own Ace of Cakes, Terri Williams, "The Cake Lady"

### Discover Cake Decorating

Learn how to make decorator frosting and practice making simple borders, flowers, and figure piping. Plus, you can share your delicious results with family and friends. You will receive a supply list on the first day of class. *Instructor, Terri Williams, "The Cake Lady" is a Wilton-trained professional cake decorator and teacher. \*Certificate awarded during the final day of class when basic proficiencies are met.*

**No. 10SAE220** Wednesdays 3/31-4/21 (4 sessions) 6:30-8 :30pm PPLC Room 21 \$49/resident \$59/non-resident

### Cake Decorating II: Borders & Flowers

Master elegant new borders. Give your cakes dimension with bold color flow decorations. Create rosebuds, daisies, daffodils, mums and more. Use these flowers in a grand finale — an impressive flower basket cake using the interwoven basket weave technique. Supply list will be given at first class. *Terri Williams, "The Cake Lady," will instruct.*

**No. 10SAE222** Wednesdays 5/12-6/2 (4 sessions) 6:30-8:30pm PPLC Room 21 \$49/resident \$59/non-resident

### The Next Level of Cake Decorating--Fondant!

Learn how to prepare and cover your cake and decorate with fun fondant cut-out flowers. The second night practice fondant techniques such as roses, leaves and borders. Bring an 8" two layer cake, Wilton ready-to-use white fondant in 24 oz package (found at JoAnn's, Wal-Mart, Michaels, and cake decorating stores), and butter cream icing to the first night of class. Prerequisite: Level I *Terri Williams.*

**No. 10XAE226** Mondays 6/14-7/12 (except 7/5) (4 sessions) 6:00-8:00pm OSC Purple Room \$49/resident \$59/non-resident

### Simply Roses

Learn to make roses, half roses, rosebuds, primroses, and wild roses, plus a large full-size decorative rose. For beginners or to refresh your existing skills.

**No. 10SAE234** Tuesdays 4/6-4/20 (3 sessions) 6:30-8:30pm PPLC Room 14 \$39/resident \$49/non-resident

### Cupcake Decorating: Animal and Floral Treats!

How can something so simple look so cute? Learn how to transform cupcakes into delightful animal and floral treats. Take home 12 decorated delights.

**No. 10SAE235** Mondays 4/26 & 5/3 (2 sessions) 6:30-8:30pm PPLC Room 14 \$39/resident \$44/non-resident

### Spring Sugar Egg with Diorama

These eggs with ornate sugar decorations and an intriguing little diorama inside were the most coveted treat in Victorian homes. Here's how to replicate them yourself, with just a few basic ingredients.

**No. 10SAE236** Mondays 4/12 & 4/19 (2 sessions) 6:30-8:30pm PPLC Room 14 \$39/resident \$44/non-resident plus \$10 supply fee payable to instructor

### Create Your Own Greeting Cards - Evening Class

Get creative, more personal and make an impression by making your own greeting cards at this monthly class using scrapbooking techniques. *Instructor Michelle Vecchione* will spark your creativity with an assortment of cardstock, inks, stamps, glues, glitter, ribbon and other embellishments that are ready to assemble into amazing cards.

**No. 10SSR142A** Wednesdays 4/7(1 session) 6-8:30 pm OSC Green Room \$22/resident/OSC member \$27/non-resident

**No. 10SSR142B** Wednesdays 5/12 (1 session) 6-8:30 pm OSC Green Room \$22/resident/OSC member \$27/non-resident

**No. 10XSR142A** Wednesday 6/9 (1 session) 6-8:30 pm OSC Green Room \$22/resident/OSC member \$27/non-resident

### Sewing Basics 101

Practice using the various stitch options available on your portable sewing machine. You will learn how to set your machine for functions such as seams, hems, zippers and more as you create a simple sewing project to take home. Bring your sewing machine to class each night, sewing scissors and notions. Teens welcome. *Ambr Lyn Shure, a professional tailor with more than 20 years sewing & quilting experience will instruct.*

**No. 10SAE212** Mondays 4/5-4/26 (4 sessions) 6:00-8:00pm PPLC Room 14 \$55/resident \$59/non-resident

### Sewing Basics 201 & Alterations

Practice the basic sewing techniques you learned in Sewing Basics 101 and move on to more complicated steps such as beginning pattern-making and simple alterations. Bring your portable sewing machine, sewing scissors, notions, and fabric to class each night. *Ambr Lyn Shure*

**No. 10SAE229** Mondays 5/3-5/24 (4 sessions) 6:00-8:00pm PPLC Room 14 \$55/resident \$59/non-resident

### Interested in fine arts classes?

The Orange Art Center offers classes and workshops for children and adults of all ages and abilities. To request the latest Orange Art Center brochure call 216-831-5130 or view classes online at [www.orangeartcenter.org](http://www.orangeartcenter.org).

## ADULTS OF ALL AGES

# THE LANGUAGE ACADEMY

### English as a Second Language (ESL)

Learn to speak, read, and write in English. You will become more confident speaking English at work and in social situations. *Cristina Sempé, Certified ESL Instructor.*

**No. 10SAE561** Thursday 4/8-6/3 (except 5/20)  
(8 sessions) 7:00-8:30pm PPLC Conference Room B  
\$59/resident \$69/non-resident

### Beginning Conversational Spanish

Learn basic pronunciation and vocabulary of the Spanish language. Cultural aspects of the language and people will also be included. Textbook information will be given during the first class. Bring a tape recorder. *Cristina Sempé, a native of Guatemala, has been teaching adults to speak Spanish for more than 20 years.*

**No. 10SAE552** Wednesdays 4/7-5/26 (8 sessions)  
5:45-7:15pm PPLC Conference Room C \$59/resident  
\$69/non-resident

### Spanish II

Become much more proficient, fluent and comfortable with the Spanish language and customs. Use your Spanish I textbook. Bring a tape recorder. *Cristina Sempé*

**No. 10SAE553** Wednesdays 4/7-5/26 (8 sessions)  
7:15-8:45pm PPLC Conference Room C \$59/resident  
\$69/non-resident

### Conversational French II

Continue working on your French language skills using the textbook, *French for Dummies* by Charles Berlitz. Students with some beginning French are welcome. Class time will be shortened to 1 hour if 4 – 5 students register for the class. *Sana Yared has been teaching French to adults throughout NE Ohio for more than 10 years.*

**No. 10SAE556** Thursdays 4/8-6/3 (except 5/20)  
(8 sessions) 7:15-8:45pm PPLC Conference Room B \$59/  
resident \$69/non-resident

### Conversational French III

Continue your study of French using the textbook *French Made Simple* by Eugene Jackson and Antonio Rubio. Students must have completed Conversational French I & II or equivalent. *Sana Yared*

**No. 10SAE557** Tuesdays 4/6-5/25 (8 sessions)  
6:30-8:00pm PPLC Conference Room C \$59/resident  
\$69/non-resident

### Advanced Conversational French

Continue your study of the French language with intensive practice in conversation. The class is conducted entirely in French. We will cover topics of interest and basic related grammar concepts. Prerequisite: French I and II or permission of the instructor. Required textbook: *The Ultimate French Review and Practice for Intermediate and Advanced Learners.* *Sana Yared*

**No. 10SAE555** Thursdays 4/8-6/3 (except 5/20)  
(8 sessions) 5:45-7:15pm PPLC Conference Room B \$59/  
resident \$69/non-resident



**5TH ANNUAL ORANGE ART FAIR**  
Sponsored by the Elementary PTA  
**SUNDAY, MAY 2**

**Over 60 Artisans** selling jewelry, wall art, clothing, pottery and much more!

Also available for sale will be fine art creations by local students.

**Kids Activities, Raffle and Food**  
Sunday, May 2 ♦ 10 AM ~ 5 PM

**FREE ADMISSION**

For Vendor or Volunteer Information,  
contact Melinda at [MSBilfield@aol.com](mailto:MSBilfield@aol.com)

# Registration is Easy!

## SPRING/SUMMER ACTIVITY & CAMP REGISTRATION FAIR

Saturday, March 13 from 9am-12pm

Orange Community Education & Recreation will begin accepting registrations for all spring/summer programs at the Spring/Summer Activity & Camp Registration Fair on Saturday, March 13 from 9am-12pm at the Pepper Pike Learning Center. This is the first opportunity for Orange School District residents to register for spring/summer programs and activities.



### In-Person

The Spring/Summer Activity & Camp Registration Fair on Saturday, March 13 is the first opportunity to register.

Beginning Monday, March 15 at 9am, registration continues throughout the season. Register using check, money order or credit card (Visa or Mastercard) at the Pepper Pike Learning Center (see map on page 42).



### By Mail

Beginning Monday, March 15 at 9am. Complete registration form (see page 45 or download form at [www.orangerec.com](http://www.orangerec.com)) and mail with payment (check, money order, Visa or Mastercard) to: Orange Community Education & Recreation, 32000 Chagrin Blvd., Pepper Pike, OH 44124.



### By Phone

Beginning Monday, March 15 at 9am. Call 216-831-8601 and have your credit card (Visa, Mastercard) and program information ready. You cannot register for Youth or Teen classes by phone as we need a signed, dated Release & Medical Consent form with payment.



### By Fax

Beginning Monday, March 15 at 9am. Fax registration form (see page 45 or download form at [www.orangerec.com](http://www.orangerec.com)) and credit card (Visa or Mastercard) information to: 216-831-4209.

- Registration continues throughout the season unless specific deadlines are noted
- Checks and money orders must be made payable to: Orange Board of Education
- Payment in full is due at time of registration
- Youth and Teen registrations must be done in-person as we need a signed, dated Release & Medical Consent form and require medical and emergency contact information (doctor's and dentist's name/phone, insurance policy number and emergency contact name and phone number) for each child.
- A \$25 cash fee will be charged for all checks returned to us by the bank
- Unless otherwise noted, class fees do not include materials or books, if required
- Orange Drop-in activities are payable at the door (pre-registration is not required)
- Registration is required for all classes, including free classes

### PEPPER PIKE LEARNING CENTER OFFICE HOURS

**Daytime:** Monday – Friday 9am-5pm

**Evening:** Monday-Thursday 5pm-8pm

**Weekend:** Saturdays 9am-1pm

**Summer Office Hours** June 10 - August 23  
Monday-Friday 9am-5pm

Offices are closed March 20 - 21, March 27-28, April 2-4, May 22, May 29-31, July 5, August 9 - 20 and September 6. No evening hours March 22 - 26 and June 10-August 23

For pool schedules, visit [orangerec.com](http://orangerec.com) or call 216-831-8601 ext. 2316. For Orange Senior Center schedule call 216-831-8601 ext. 5700

### REFUND POLICY

- Refunds are available for classes and activities (unless otherwise specified) provided we are notified **3 business days** prior to the start of class or activity
- If the class or activity you registered for is filled or closed due to low enrollment, you will be notified promptly and given the opportunity to change to another class, to obtain a letter of credit for use within the same activity area or obtain a refund or a charge credit
- A \$5 processing fee will be charged for all refunds initiated by the customer
- If a refund is \$10 or less, only a letter of credit will be issued for use within the same activity area
- Charge refunds are credited promptly. Allow 4-6 weeks for refund checks as they are issued by the Treasurer's office

### SUMMER CAMP REFUND POLICY

- Summer camp fees are non-refundable. A medical refund may be considered, minus a \$25 processing fee, only upon receipt of a written report from your child's primary care physician. No exceptions, please.

**ACTIVITY  
REGISTRATION FAIR  
PROCEDURES ON SATURDAY,  
MARCH 13**

**For Residents Registering at the Activity Registration Fair...**

- You are a resident if you live in the Orange School District (Hunting Valley, Moreland Hills, Orange, Pepper Pike, Woodmere and portions of Solon, Bedford Heights and Warrensville Heights) AND you pay your taxes to the Orange School District
- On Saturday, March 13 Pepper Pike Learning Center's front doors open at 8:00 am for resident registration
- Residents will enter front doors and receive registration number
- Residents will wait in the gym until resident registration begins at 9:00 am and their number is called
- Residents arriving before 8:00 am should form a single line outside Pepper Pike Learning Center's front doors

**For Non-Residents Registering at the Activity Registration Fair...**

- On Saturday, March 13 non-residents arriving before 11:00 am for registration should form a single line outside Pepper Pike Learning Center's front doors
- At 11:00 am, non-residents will enter front doors and receive registration number
- Non-residents will wait until non-resident registration begins at 11:30 am and their number is called
- Non-resident registration forms will be collected at the Fair beginning at 11:30 am, but are not processed until Monday, March 15 at the end of the business day

**For Residents Registering Another Resident Family Other Than Their Own at the Activity Registration Fair...**

- You must register your own family first following guidelines in this brochure
- Beginning at 10:30 am, a resident may obtain a second registration number to register a second resident family and wait until their number is called
- You may only register one additional resident family at the Fair

**PLEASE NOTE:**

- All registrants must have a registration number in order to register at the Fair – no exceptions.
- The department makes every effort to accommodate registrants by opening additional sections of popular classes when possible, therefore registrants are encouraged not to arrive before 8:00 am on Saturday, March 13

**ADULT REGISTRATION FORM - For Registrants 18 & Over Only**  
**Orange Community Education & Recreation (216) 831-8601 www.orangerec.com Fax (216) 831-4209**

Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Course No. \_\_\_\_\_ Class/Activity Title \_\_\_\_\_ Fee \$ \_\_\_\_\_  
 \_\_\_\_\_ \$ \_\_\_\_\_  
 TOTAL \$ \_\_\_\_\_

We/I, the undersigned, do hereby consent to registrant's participation in the listed program(s). Registrant is in good health and can participate in all activities. Therefore, in consideration of services to be performed by Orange Community Education & Recreation, we/I do further release its agents and employees from any and all claim or liability to us for any damages or injuries which may be sustained by said registrant in connection therewith.

Registrant's Signature \_\_\_\_\_ Date \_\_\_\_\_

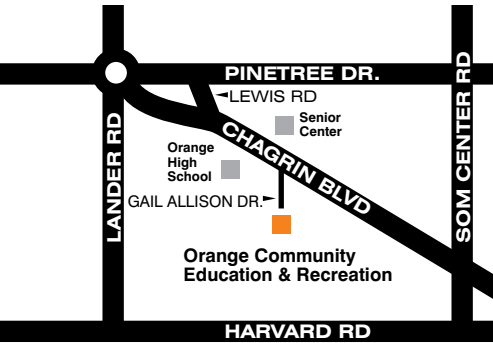
**Payment Options:**  
 Make checks or money orders payable to: Orange Board of Education  
 Circle One: Visa Mastercard 3-digit security code: \_\_\_\_\_  
 Cardholder's Name: \_\_\_\_\_  
 Card # \_\_\_\_\_ Expires \_\_\_\_\_

**Mail Form with Payment to:** Orange Community Education & Recreation  
 32000 Chagrin Blvd, Pepper Pike, OH 44124  
**Fax Form with Credit Card Payment to:** (216) 831-4209

We do not send confirmations. You will only be notified if class is full or cancelled. We hope you understand that this class/activity fee does NOT include accident or personal property insurance and that the Orange Board of Education assumes no liability in the event of an accident or loss of property at any site where programs are held.

**Orange Community  
Education & Recreation**  
Orange School District  
32000 Chagrin Blvd.  
Pepper Pike, OH 44124

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